

**MINUTES  
CANTON AREA SCHOOL DISTRICT  
MAY 8, 2025**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, May 8, 2025 at 5:00 p.m.

**MEETING CALLED TO ORDER**

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

**BOARD MEMBERS PRESENT**

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. John Ambruch, Mr. Dave DeCristo, Mr. Bill Holland, Mrs. Arica Jennings, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

**OTHERS PRESENT**

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Attorney Cassie Blaney, District Solicitor; Mrs. Amy Repard, Special Education Supervisor; Mr. Matt Jennings, newspaper reporter; Mrs. Talia Roupp, Mr. Lucas Drever, Mr. Brock Kitchen, and Mrs. Barb Machmer.

**MINUTES**

A motion was made by Mrs. Sarah Neely and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of April 10, 2025 and the Building and Grounds Committee meeting of April 1, 2025.

Voice Vote: All nine members present voted yea.  
Motion carried.

**OFFICER APPOINTMENT**

A motion was made by Mr. Denny Sourbeer and seconded by Mr. Bill Holland to appoint the following officer:

- a. Mr. Ryan Allen, Board Treasurer, effective July 1, 2025 - June 30, 2026.

Voice Vote: All nine members present voted yea.  
Motion carried.

**REPORTS**

**Superintendent**

Dr. Amy Martell, Superintendent, reported on the following items:

- Thanked Doug McNett, Doug's Landscaping, who donated mulch for the campus. It looks great! Warrior Pride!
- Ms. Ward-Spencer's and Mrs. Barr's Life Skills classes have been making bubble tea and lemonade the last few months of school to give a tasty treat to interested faculty/staff members.
- ESY will be from June 2 to June 19, 2025 from 8:30 a.m. -11:30 a.m. Mr. Lyon will be our ESY teacher this year. Welcome Mr. Lyon and Mrs. Loveland (paraprofessional) to our team.
- Pursuant to Board Policy 308, the following employee resignations/retirements have been accepted:

- a. Randall Frye, Secondary Music Teacher, effective 5/30/25.
- b. Lyle Wesneski, Varsity Wrestling Coach, effective 4/22/25.
- c. David Reynard, Social Studies Teacher, effective 5/30/25.

### **Business Manager**

Mr. Mark Jannone, Business Manager, reported on the following items:

- Distributed a price breakdown for the proposed chiller R-Newal project for both buildings. Mr. Jannone suggested that the Buildings and Grounds Committee plan a date for another meeting to go over the projects prior to the next board meeting.
- Brock Kitchen and Barb Machmer, representing the Alumni Association, presented a proposal to the board for the purchase of a digital sign. The Alumni Association is offering to purchase and install a digital sign in front of the high school to replace the current stone sign. The approximate cost will be \$22,000 and will be donated by the Alumni Association. Mr. Kitchen indicated that he obtained clearance from both PennDOT and Canton Borough; the only stipulation is that the sign has to be twenty feet away from Main Street. Mr. Jannone again suggested that this topic be discussed in further detail at an upcoming Buildings and Grounds Committee meeting.

### **CITIZEN RECOGNITION – AGENDA RELATED**

There were no comments.

### **BUSINESS**

#### **Treasurer's Report**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the Treasurer's Report as presented for April 30, 2025. (A copy is in the supplemental file.)

Roll Call Vote: All nine members present voted yea.  
Motion carried.

#### **Bills**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the bills for April.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

#### **Letter of Agreement**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the Letter of Agreement between Canton Area School District and Bradford/Sullivan Drug & Alcohol, Single County Authority for the purpose of providing a Student Assistance Program (SAP) Liaison effective July 1, 2025 to June 30, 2026.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

#### **Depositories**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve Chemung Canal Trust Company and First Citizens Community Bank as daily depositories for the 2025/2026 year.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

## **2025/2026 Bids**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the General Business, Art, Shop, Science, Custodial, and fall/winter Athletic bids for the 2025/2026 school year, not to exceed the combined threshold of \$35,909.21.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Agreement**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the 2025/2026 DARTS software agreement through BLAST IU 17.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Technology Agreement**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the BLAST Technology Services Agreement for the 2025/2026 school year.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Agreement**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to accept the Sponsor-to-Sponsor Agreement between Bradford Tioga Head Start, Inc. and Canton Area School District effective July 1, 2025 through June 30, 2026.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Homestead/Farmstead Relief**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to accept the state's disbursement of gaming funds to provide homestead/farmstead relief per Act of 2006 in the amount of \$487,356.12.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Agreement**

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the CSBBH Friendship House Agreement.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Preliminary Budget**

A motion was made by Mr. Ryan Allen and seconded by Mr. John Ambruch to approve the Canton Area School District 2025/2026 proposed preliminary budget with revenues of \$19,430,554 and expenditures of \$19,550,448.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

## **PERSONNEL**

### **List Additions**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Shawna Pepper, Paraprofessional, retroactive to 4/11/25.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Volunteers**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the following volunteers; all paperwork has been completed:

- a. Shawna Pepper, elementary and high school classrooms/field trips, retroactive to 4/11/25.
- b. Sharae Roof, elementary classroom/field trips, retroactive to 4/23/25.
- c. Kiana Campbell, elementary classroom/field trips, retroactive to 5/5/25.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Agreement**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the Agreement #2025-03 between the Canton Area School District and Employee #1202.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Unpaid Days**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve unpaid days for the month of April 2025, for the following employees:

- a. Employee #1829 - .5 day
- b. Employee #1835 - .5 day
- c. Employee #1914 - 1.5 days
- d. Employee #1857 - 2.5 days
- e. Employee #1744 - 1 day
- f. Employee #1765 - 3.5 days
- g. Employee #1846 - 3.5 days

Roll Call Vote: All nine members present voted yea.  
Motion carried.

## **FINANCE/POLICY**

### **Second Reading**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the second reading of the following new/revised policies:

- a. No. 103 Discrimination/Harassment Affecting Students (revised)
- b. No. 104 Discrimination/Harassment Affecting Staff (revised)
- c. No. 336 Personal Necessity Leave (revised)
- d. No. 105.1 Review of Instructional Materials by Parents/Guardians and Students (revised)
- e. No. 105.2 Exemption from Instruction (new)
- f. No. 106 Guides for Planned Instruction (new)
- g. No. 107 Adoption of Planned Instruction (new)

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **First Reading**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the first reading of the following revised policies:

- a. No. 112 School Counseling
- b. No. 113 Special Education
- c. No. 113.3 Screening and Evaluations for Students with Disabilities
- d. No. 115 Career and Technical Education
- e. No. 140 Charter Schools
- f. No. 146 Student Services
- g. No. 210 Use of Medications
- h. No. 601 Fiscal Objectives
- i. No. 621 Local Taxpayer Bill of Rights
- j. No. 701 Facilities Planning

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Policy Retirement**

A motion was made by Mr. Bill Holland and seconded by Mrs. Arica Jennings to approve the retiring of the following policy:

- a. No. 211 Student Accident Insurance

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **OTHER ITEMS**

#### **Class of 2025**

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to accept the Canton Area Jr/Sr High School tentative class list of 2025.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **2024/2025 District Calendar**

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the updated 2024/2025 Canton Area School District calendar.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Agreement**

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the 2025 – 2029 Student Teacher Agreement between Canton Area School District and Commonwealth University.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

### **Field Trip Request**

A motion was made by Mr. Ryan Allen and seconded by Mr. Denny Sourbeer to approve the following

overnight field trip request:

- a. From Tom Hojnowski, PA FFA Summer Convention, June 10 – 11, 2025 at Penn State University.

Roll Call Vote: All nine members present voted yea.  
Motion carried.

#### **CITIZEN RECOGNITION – NON-AGENDA RELATED**

Attorney Blaney indicated that she was speaking as a parent and wanted to compliment the chaperones and students who attended a New York City field trip. She was particularly impressed with how well the students behaved.

#### **Announcements**

There was an Executive Session prior to the Board Meeting, at 4:30 p.m., to discuss the annual safety report, security, and personnel matters.

The next Board Meeting will be held Thursday, June 12, 2025, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

#### **Meeting Adjourned**

A motion to adjourn was made by Mrs. Arica Jennings and seconded by Mrs. Sarah Neely.

Voice Vote: All nine members present voted yea.  
Motion carried.

Mrs. Sourbeer adjourned the meeting at approximately 5:29 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone  
Business Manager/Board Secretary