## Canton Area School District ~ 509 East Main Street, Canton, PA 17724

## BOARD OF EDUCATION MEETING AGENDA JUNE 12, 2025 5:00 PM Canton Jr/Sr High School Library

- A. CALL TO ORDER/ PLEDGE TO THE FLAG
- **B. BOARD ATTENDANCE**
- C. APPROVAL OF MINUTES
  - 1. May 08, 2025 Board Meeting (Attachment C.1. 05/16/25)
  - 2. May 20, 2025 Finance Committee Meeting (Attachment C.2. 05/23/25)

**VOICE VOTE** 

MOVED

SECONDED

#### D. SUPERINTENDENT'S REPORT

- 1. Pursuant to Board Policy 308, the following employee resignations/retirements have been accepted:
  - a. Susan Mickey, CASD Custodian, effective 08/29/25 with 11 years of service
  - b. Michael Wells, Canton Elementary Principal, effective 06/30/25 with 9 years of service
  - c. Desiree Shepard, Full Time Paraprofessional, effective 06/30/25 with 7 years of service
- E. COMMITTEE REPORTS none this month

### F. CITIZEN RECOGNITION - AGENDA RELATED ONLY

Please give name, address, organization which you represent, and subject. Individuals or organizations distributing materials or information should identify themselves and the purpose of the distribution of their information. Individuals making comments relative to a problem with students or employees should direct their comments to the Superintendent outside the meeting. Issues to agenda items may be addressed during this time; however, if the issue does not pertain to any agenda item, it will be heard at the conclusion of "Other Items" business. Since this is a business meeting of the board, it is required that all comments/questions in this section be related to the agenda and be kept to 3 minutes per person.

#### G. BUSINESS

- 1. Treasurer's Report (Attachment G.1. 06/11/25)
- 2. Approval of Bills (Attachment G.2. 06/11/25)
- 3. Tax Adds, Exemptions, Exonerations (Attachment G.3. 06/11/25)
- 4. Approve transportation changes (Attachment G.4. 06/11/25)
- 5. Approve participation in the following cooperative purchasing programs for the 25-26 fiscal year:
  - a. PEPPM, PA State Contracts
  - b. COSTARS
  - c. CSIU #16 Joint Purchasing Council
  - d. Keystone Purchasing Network (KPN)
  - e. BLaST IU #17 Purchasing Consortium
  - f. BuyBoard
  - g. OMNIA
  - h. Sourcewell
- 6. Approve the administration to transfer budget funds to cover year-end accounts and pay July bills.
- 7. Approve the Superintendent and/or Business Manager to sign contracts related to budgeted items for the 25-26 school year.
- 8. Approve the revised bank account signatures as presented (Attachment G.8. 06/06/25)
- 9. Approve the following TRANE R-Newal Agreements (Attachments G.9.a-b. 06/06/25):
  - a. Canton Elementary School \$281,803
  - b. Canton Jr/Sr High School \$343,197

- 10. Approve the agreement with OMNI & TSACG to provide 3<sup>rd</sup> Party Administrative services for our 403b program (Attachment G.10. 05/30/25)
- 11. Approve the MOU between Northern Tier Regional Planning and Development Commission and Canton Area School District for the purpose of the high school career coach for the 25-26 school year (Attachment G.11. 06/06/25)
- 12. Approve the BLaST IDEA Agreement effective July 1, 2025 for the 25-26 school year (Attachment G.12. 05/30/25).
- 13. Approve the 25-26 Letter of Agreement between the CASD and Northern Tier Counseling for Partial Hospitalization Services (Attachment G.13. 05/16/25)
- 14. Approve the BLaST Inter-Governmental Agreement for shared Special Education Services effective July 1, 2025 for the 25-26 school year (Attachment G.14. 05/16/25)
- 15. Approve the Occupational Therapy Services Agreement between Lisa Inman and Canton Area School District effective July 1, 2025 through June 30, 2026 (Attachment G.15. 05/30/25)
- 16. Approve The Outreach Case Worker Program MOU between Bradford County Human Services Agency and Canton Area School District effective the 25-26 school year (Attachment G.16. 05/23/25)
- 17. Approve the Caseworker Outreach and Student Assistance Program Letter of Agreement between Bradford County Human Services Agency on behalf of the Bradford/Sullivan County Mental Health Program and Canton Area School District effective July 1, 2025 to June 30, 2026 (Attachment G.17. 05/23/25)
- 18. Approve the contract for services from the Division of Educational Planning BLaST (Attachment G.18. 05/16/25)
- 19. Approve the MOU between CASD and Bradford Tioga Head Start to meet Federal Program guidelines (Attachment G.19. 05/23/25)
- 20. Approve the 25-28 MOU between CASD and Commonwealth University for their Early College Program (Attachment G.20. 05/30/25)
- 21. Approve the MOU between CASD and Canton Borough Police effective 7/1/25-6/30/27 (Attachment G.21. 06/06/25)
- 22. Approve the revised 2025-2028 Act 93 Compensation Plan (Attachment G.22. 06/06/25)
- 23. Approve the updated 25-26 Nutrition Group A-La-Carte Menu as listed:

Adult Lunch: \$4.75 <b>\$5.00</b>	16.9 oz Water: \$1.00
Adult Hot Breakfast: \$3.00	Switch Beverage: \$1.50
Main/Alternate Entree: \$2.75 <b>\$3.00</b>	Chips: \$1.00
Pudding Cup: \$1.00	Fruit Snacks: <del>\$0.90</del> <b>\$1.00</b>
Extra Fruit/Veggie: \$0.75	Rice Crispy Treat: \$1.25
Extra Cereal: \$0.75	Cookie Cake \$13.00
Adult Salad: <del>\$2.75</del> <b>\$3.00</b>	Pack of Grandma Cookies: \$1.15 \$1.25
Hoagie/Wrap/Sandwich: \$2.75 \$3.00	Ice Cream: \$1.25
Yogurt: <del>\$2.75</del> <b>\$3.00</b>	Flavored Water: \$1.25 <b>\$1.50</b>
Juice: \$0.75	Sparkling Ice/Kick Start: \$2.25
Milk: \$0.50	

24. Approve the 2025-2026 Contract between CASD and River Rock Academy at a per diem rate of \$275 for services utilized (Attachment G.24. 06/11/25)

25. Resolve that the Canton Area School District Board of Directors approve the homestead and farmstead exclusion real estate tax assessment reductions in the amount of \$355.20 authorized for the school year beginning July 1, 2025 under the provision of the Homestead Property Exclusion Program Act (Part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006) (Attachment G.25. 05/23/25)

<b>ROLL CALL</b>	MOVED	SECONDED
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26. Motion to approve the 2025-2026 Canton Area School district final budget with expenditures equaling \$19,595,048 and revenues of \$19,463,200 with the deficit coming from the fund balance. The final budget would set taxes at the following rates:

Real Estate:		2025/2026	2024/2025	<u>Change</u>
	<b>Bradford County</b>	37.5487	37.5543	-0.0056
	Lycoming County	14.8708	15.1236	-0.2528
	Tioga County	7.9516	7.8697	-0.0819

The following tax levies remain the same as last year:

Occupation Assessment Tax: 200 mills (Bradford County system)

Earned Income Tax: 1% levy (.5% effective rate due to sharing)

Real Estate Transfer Tax: 1% (.5% effective rate due to sharing)

Per Capita Tax per School Code 679: \$5 per person

Per Capita Tax Act 511: \$10 per person levy (\$5 effective rate due to sharing)

Discounts and Penalties: Occupation, Per Capita and Real Estate taxes will be subject to a 2% discount if paid within 2 months of bill date and a 10% penalty if paid after 4 months of the bill date.

There will be no discount or penalty for payments made between 2 months and 4 months of the bill date.

A three (3) month installment plan is available. Payments will be due on August 31<sup>st</sup>, September 30<sup>th</sup>, and October 31<sup>st</sup>.

ROLL CALL	MOVED	SECONDED	
27. Set the Su	uperintendent'	salary for the 2025-2026 fiscal year at \$	
ROLL CALL	MOVED	SECONDED	

#### H. PERSONNEL

- 1. Approve the transfer of the following employees, pending completion of required paperwork:
  - a. Adam Ayers, from Maintenance III to Maintenance II, \$15.00/hour with benefits, effective 07/01/25
  - b. Camden Route, from Maintenance III to Maintenance II, \$15.00/hour with benefits, effective 07/01/25
  - c. Leah Strong, from Part-Time (9 month) Paraprofessional to Full-Time (9 month) Paraprofessional, \$13.00/hour with benefits, effective 08/01/25
  - d. Lucas Bailey, from Professional Employee to Administration (Act 93) as Elementary School Principal, at a salary of \$100,000.00 with full benefits, effective 07/01/25
- 2. Approve the following new hire, pending completion of paperwork and all requirements:
  - a. Justin Mazzulla, Social Studies/English Teacher, effective August 13, 2025, M0 Step 1 \$68.265.00 with full benefits
- 3. Authorize a \$2.00/hour increase in pay for all secretaries prior to applying their earned evaluation increase, effective 07/01/25

- 4. Approve the updated list of Minimum Starting Wage for all Support Staff (Attachment H.4. 05/16/25)
- 5. Approve the following volunteer(s), as all paperwork has been completed:
  - a. Shatner Barrett, Elementary Classroom/Field Trips, retroactive to 05/13/25
  - b. Michael Shultz, Football & JH Girls Basketball, retroactive to 6/6/25
- 6. Approve the following substitutes, pending completion of all required paperwork:
  - a. Becca Ross, Prospective Teacher Substitute, retroactive to 05/22/25
- 7. Accept the 25-26 Co-Curricular Sports and Non-Sports lists (Attachment H.7. 06/06/25)
- 8. Approve unpaid days for the month of May 2025, for the following employee(s):
  - a. Employee # 1275, 2 days
  - b. Employee # 1762, 2 day
  - c. Employee # 1835, 1.5 days
  - d. Employee # 1765, 2 days
  - e. Employee # 1901, ½ day
  - f. Employee # 1846, 1.5 days

### ROLL CALL

SECONDED SECONDED

#### I. FINANCE/POLICY

- 1. Approve the 2<sup>nd</sup> reading of the following new/revised board policies (Attachment I.1.a-j. 04/11/25):
  - a. (revised) No. 112 School Counseling
  - b. (revised) No. 113 Special Education
  - c. (revised) No. 113.3 Screening and Evaluations for Students with Disabilities
  - d. (revised) No. 115 Career and Technical Education
  - e. (revised) No. 140 Charter Schools
  - f. (revised) No. 146 Student Services
  - g. (revised) No. 210 Use of Medications
  - h. (revised) No. 601 Fiscal Objectives
  - i. (revised) No. 621 Local Taxpayer Bill of Rights
  - j. (revised) No. 701 Facilities Planning
- 2. Approve the 1<sup>st</sup> reading of the following new/revised board policies (I.2.a-b. 05/09/25):
  - a. (revised) No. 250 Student Recruitment
  - b. (revised) No. 617 Petty Cash

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### J. OTHER ITEMS

- 1. Accept the CASD Jr/Sr High School Final Class of 2025 list (Attachment J.1. 05/30/25)
- 2. Approve participation in the Fall 2025 PAYS Survey for grades 4, 6, 8, 10, & 12 (J.2. 05/16/25)
- 3. Approve the Canton Area Elementary and Canton Jr/Sr High School Library 3<sup>rd</sup> quarter (March-May) board report (Attachment J.3. 05/30/25)
- 4. Approve the disposal of outdated textbooks/materials from the Canton Elementary School (Attachment J.4. 06/06/25)
- 5. Approve participation in the 2025-2026 PA School Climate Survey for grades 3-12 (Attachment J.5. 06/11/25)

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#### K. CITIZEN RECOGNITION - NON AGENDA RELATED

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# L. ANNOUNCEMENTS

- 1. There was an executive session held prior to this meeting at 4:30pm to discuss personnel.
- 2. Next Board Meeting The next meeting will be held Thursday, August 14, 2025 at 5:00pm in the Canton Jr/Sr High School Library.

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<b>VOICE VOTE MOVED</b>	SECON	DED