

**MINUTES
CANTON AREA SCHOOL DISTRICT
SEPTEMBER 11, 2025**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, September 11, 2025, at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. John Ambruch, Mr. Dave DeCristo, Mrs. Arica Jennings, Mrs. Sarah Neely, Mr. Tom Resavage, and Mr. Denny Sourbeer.

Mr. Bill Holland arrived at 5:03 p.m.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Michael Wells, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Mrs. Amy Repard, Special Education Supervisor; Mrs. Asti Tillotson, Food Service Director; and Mr. Matt Jennings, newspaper reporter.

MINUTES

A motion was made by Mrs. Arica Jennings and seconded by Mrs. Sarah Neely to approve the minutes of the regular meeting of August 14, 2025.

Voice Vote: All seven members present voted yea.
Mr. Ryan Allen and Mr. Bill Holland were absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Pursuant to Board Policy 308, the following employee resignation has been accepted:
 - a. Karen Ayres, Elementary Special Education Teacher, effective 5/29/26 or the last day of school for the 2025/2026 school year.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the Treasurer's Report as presented for August 2025. (A copy is in the supplemental file.)

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Bills

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the bills for August 2025.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Tax Additions, Exemptions, and Exonerations

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the tax additions, exemptions, and exonerations.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Transportation Rates and Changes

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the transportation rates and changes.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Contract

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the contract with River Rock for two seats for the 2025/2026 school year at \$26,460 per seat.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Account/Club Additions

A motion was made by Mrs. Arica Jennings and seconded by Mr. Denny Sourbeer to approve the addition of two new accounts/clubs to the Canton Jr/Sr High School Central Treasury in the name of:

- a. Golf Booster
- b. Basketball Cheerleading

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

PERSONNEL

Job Description

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the part-time 12-month custodian job description.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

New Employees

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the hiring of the following new employees, pending completion of required paperwork:

- a. Luke Feldmeier, Part-Time 12-Month Custodian, \$20/hour, no benefits, retroactive to 9/2/25.
- b. Jodi Pepper, Part-Time 12-Month Custodian, \$20/hour, no benefits, retroactive to 9/2/25.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Co-Curricular Sports/Non-Sports List Additions

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the following additions to the 2025/2026 co-curricular sports/non-sports lists:

- a. Grace Call, Dramatics Head, \$3,764.64
- b. Kelsey Herman, 9th grade advisor, \$519.26
- c. Greg Bellows, Safety Coordinator, \$5,192.60

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Substitute List Additions

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the following additions to the substitute list, pending completion of required paperwork:

- a. Melanie Gehringer, CASD Guest Teacher
- b. Laurie Perry, Certified Teacher, retroactive to 9/9/25
- c. Megan Eagleberger, Prospective Teacher Sub, retroactive to 9/4/25

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Volunteers

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the following volunteers (all paperwork is complete):

- a. Perry McDonald, Band Front, retroactive to 9/3/25
- b. Becca Jennings, Competition Cheer, retroactive to 8/13/25

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the second reading of the following revised board policies:

- a. No. 008 Organization Chart
- b. No. 117 Homebound Instruction
- c. No. 606 Tax Collection
- d. No. 626 Federal Fiscal Compliance
- e. No. 626.1 Travel Reimbursement – Federal Programs
- f. No. 827 Conflict of Interest
- g. No. 830.1 Data Governance – Storage/Security

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

First Reading

A motion was made by Mr. John Ambruch and seconded by Mrs. Arica Jennings to approve the first reading of the following revised board policies:

- a. No. 334 Sick Leave
- b. No. 336 Personal Necessity Leave
- c. No. 337 Vacation
- d. No. 343 Paid Holidays

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

OTHER ITEMS

Library Reports

A motion was made by Mr. Dave DeCristo and seconded by Mr. Bill Holland to approve the fourth quarter (June-August) Canton Area Elementary and Canton Jr/Sr High School Library Board Reports.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Literacy Course

A motion was made by Mr. Dave DeCristo and seconded by Mr. Bill Holland to approve the Syllabus and KUD for the College and Career Literacy Course.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Letter of Indemnification

A motion was made by Mr. Dave DeCristo and seconded by Mr. Bill Holland to allow the Superintendent to confirm the letter of indemnification with Canton Borough for the homecoming parade on September 26, 2025, at approximately 5:00 p.m.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

Upset Sale

A motion was made by Mr. Dave DeCristo and seconded by Mr. Bill Holland to approve Bradford County's upset sale of parcel #14-105.01-708-004-001.

Roll Call Vote: All eight members present voted yea.
Mr. Ryan Allen was absent.
Motion carried.

CITIZEN RECOGNITION – NON-AGENDA RELATED

There were no comments.

Announcements

We have four students from Commonwealth University doing their Stage 3 Practicum Pre-Student Teaching at the district this fall. They are:

- a. Ashlyn Harkness with Jen Edler in 4th grade
- b. Heather Kyzer with Becky Colton in 1st grade
- c. Gracie Osterhout with Robin Palmer in 2nd grade
- d. Nick Trapani with Brandy McRoberts and Kelsey Herman at the high school

The Canton Area School District is entering into a Title III EL funds consortium Memorandum of Understanding with CSIU 16, effective for the 2025/2026 school year, which allows us to use Title III funds.

The next Board Meeting will be held on Thursday, October 9, 2025, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

A motion to adjourn was made by Mr. John Ambruch and seconded by Mr. Tom Resavage.

Voice Vote: All eight members present voted yea.
 Mr. Ryan Allen was absent.
 Motion carried.

Mrs. Sourbeer adjourned the meeting at approximately 5:28 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary