

uw 01/09/26
Bd App 2/12/26

CHS Student Club Application Process

1. Recruit club members (minimum of 5) and an advisor (minimum of 1)
2. Identify an executive board and create by-laws/constitution
3. Submit a new student organization application
4. Administrative Review of application (Below)
5. School board approval (Monthly)

CHS Student Club Application

Please complete the application below.

General Information (To be completed by the Club Advisor)

Date 12/16/25

Club Name Debate Club

Club Description

Learn how to debate, gain confidence, and have fun!

Club Advisor Name Kelsey Herman

Student Names of those Participating (minimum of 5)

Addisen Mundy Xavierra Preston

Layla Deming Mercedes Ray

Fiona Carra

Club Advisor Signature Kelsey Herman

office use only

Administrative Approval Donald Jacopetti [Signature] 1/5/26
Name Signature Date

District Office Approval [Signature] Amy Markel 1/6/26
Name Signature Date

School Board Approval Date _____

ww 01/16/26
Bd App 02/12/26

**MINUTES
CANTON AREA SCHOOL DISTRICT
JANUARY 8, 2026**

The regular meeting of the Canton Area School District Board of Education was held in the Canton Jr/Sr High School Library on Thursday, January 8, 2026, at 5:00 p.m.

MEETING CALLED TO ORDER

Our President, Mrs. Judy Sourbeer, called the meeting to order, welcomed all in attendance, and reminded the audience to please sign in if they had not done so.

All stood and recited the Pledge to the Flag.

BOARD MEMBERS PRESENT

Mrs. Judy Sourbeer, President; Mr. Ryan Allen, Mr. John Ambruch, Mr. Dave DeCristo, Mrs. Arica Jennings, Mrs. Sarah Neely, and Mr. Denny Sourbeer.

OTHERS PRESENT

Dr. Amy Martell, Superintendent; Mr. Mark Jannone, Business Manager/Board Secretary; Mr. Lucas Bailey, Elementary School Principal; Mr. Donald Jacopetti, High School Principal; Mr. Don Cron, Assistant Principal; Mrs. Amy Repard, Special Education Supervisor; Attorney Cassi Blaney, District Solicitor; Mr. Matt Jennings and Mr. Matt Hicks, newspaper reporters; Mrs. Talia Roupp, Mrs. Amy DeCristo, and Mrs. Nichole Ambruch.

MINUTES

A motion was made by Mrs. Sarah Neely and seconded by Mr. Denny Sourbeer to approve the minutes of the regular meeting of December 4, 2025.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

REPORTS

Superintendent

Dr. Amy Martell, Superintendent, reported on the following items:

- Updated the board on Act 47 of 2025 regarding structured literacy requirements.
- Updated the board on Act 135 of 2024, signed into law in October of 2024, amended section 1205.8 of the School Code to expand access to structured literacy in Pennsylvania schools.

CITIZEN RECOGNITION – AGENDA RELATED

There were no comments.

BUSINESS

Treasurer's Report

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the Treasurer's Reports as presented for November 30, 2025 and December 31, 2025. (A copy is in the supplemental file.)

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Bills

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the bills for December.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Tax Additions, Exemptions and Exonerations

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the tax additions, exemptions and exonerations.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Transportation Changes

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the transportation changes.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Bid Advertising

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to authorize advertising of bids related to the 2026/2027 school year.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

24/25 Financial Audit

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to accept the 2024/2025 financial audit as presented by EFPR Group.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Resolution

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to accept the Act 1 resolution which certified that the board will not raise any school district tax for the 2026/2027 budget at a rate that exceeds the 5.0% tax index.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Agreement

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the BLAST IDEA Section 619 Use of Funds Agreement.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

25/26 Spring Sports Bid

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the 2025/2026 Spring Sports Bid in the amount of \$5,354.85.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Account Additions

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve the addition of the following new accounts to the Canton Elementary Central Treasury:

- a. Class of 2033
- b. Class of 2034
- c. Class of 2035
- d. Class of 2036
- e. Change the name of the "First Grade" account to Class of 2037
- f. Class of 2038

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Tax Collector

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to appoint Madison Riggs as tax collector with Deanna Watkins and Mark Jannone as deputy tax collectors for Union Township in Tioga County and McNett Township in Lycoming County since there were no elected tax collectors for those municipalities.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Deputy Tax Collectors

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to approve Madison Riggs, Deanna Watkins, and Mark Jannone as deputy tax collectors for the following elected tax collectors:

- a. Canton Borough, Bradford County - Gary Gleckner
- b. Canton Township, Bradford County - Patricia Martin
- c. LeRoy Township, Bradford County - Terry LaMont
- d. McIntyre Township, Bradford County - Cindy Black

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Delegate

A motion was made by Mrs. Arica Jennings and seconded by Mr. John Ambruch to reappoint Ryan Allen as second alternate delegate for the Bradford County tax collection and approve the Bradford County TCC voting delegate appointment resolution.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

PERSONNEL

Tenure

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve tenure for the following temporary professional employee:

- a. Nicole Coxhead

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

New Hire

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the following new hire, pending completion of required employment paperwork:

- a. Sierra Myers, Part-Time (9 month) Cafeteria Worker, \$15/hour with no benefits, retroactive to 1/05/26.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Volunteer List Additions

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the following additions to the volunteer list; all required paperwork has been completed:

- a. Darin Jennings, field trip and club chaperone, retroactive to 12/16/25
- b. Heidi Morgan, Drama Club

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Rate Changes

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the proposed rate changes to the Game Helpers Per Event Pay, retroactive to 11/01/25.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Substitute List Addition

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the following addition to the substitute list, pending completion of paperwork:

- a. Joseph Frye, Paraprofessional, retroactive to 1/02/26

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Co-Curricular Non-Sports List

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the following update to the 2025/2026 Co-Curricular Non-Sports List:

- a. Tammy MacWhinnie, Music Director, \$778.89

Unpaid Days

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the following unpaid days for the month of December 2025, for the following employees:

- a. Employee #1765, 1.5 days
- b. Employee #1914, 1.5 days
- c. Employee #1043, 0.5 days

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

FINANCE/POLICY

Second Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the second reading of the following revised policies:

- a. No. 114 Gifted Education
- b. No. 201 Admission of Students

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

First Reading

A motion was made by Mrs. Arica Jennings and seconded by Mr. Ryan Allen to approve the first reading of the following revised policy:

- a. No. 330 Classified Employee Overtime

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

OTHER ITEMS

Central Treasury Reports

A motion was made by Mrs. Sarah Neely and seconded by Mr. Denny Sourbeer to approve the second quarter Central Treasury reports for the Canton Elementary School and Canton Jr/Sr High School.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Field Trip Request

A motion was made by Mrs. Sarah Neely and seconded by Mr. Denny Sourbeer to approve the following overnight field trip request:

- a. Tom Hojnowski, ACES Leadership Conference, Harrisburg, PA, 02/28/26 - 03/01/26.

Roll Call Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

CITIZEN RECOGNITION - NON-AGENDA RELATED

There were no comments.

Announcements

The Oath of Office was given to Ryan Allen on 12/05/25 as a re-elected board member by Brandie Frye, Notary Public.

There was an Executive Session prior to the Board Meeting, at 4:45 p.m., to discuss legal matters.

We will have two student teachers in the elementary school from January 27, 2026 - May 13, 2026.

- a. Heather Kyzer, Commonwealth University, in 1st grade with Becky Colton
- b. Gracie Osterhout, Commonwealth University, in 2nd grade with Robin Palmer

The next Board Meeting will be held Thursday, February 12, 2026, at 5:00 p.m. in the Canton Jr/Sr High School Library, Canton, PA.

Meeting Adjourned

A motion to adjourn was made by Mr. John Ambruch and seconded by Mr. Dave DeCristo.

Voice Vote: All seven members present voted yea.
Mr. Bill Holland and Mr. Tom Resavage were absent.
Motion carried.

Mrs. Sourbeer adjourned the meeting at approximately 5:22 p.m. on a unanimous voice vote.

Respectfully submitted,

Mark S. Jannone
Business Manager/Board Secretary

FIELD TRIP REQUEST

Destination(s): <u>Northwest High School (Shickskinny PA)</u>		How many subs are needed: <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Date of Trip <u>2/18-2/20</u> Day of Week <u>Wed-Fri</u> Leave Time <u>12pm</u> Return to School <u>10pm</u>		
Number of Students/Adults <u>2/1</u> Circle One <input checked="" type="radio"/> VAN BUS -- If you want a VAN, who will drive? <u>Grace Call</u>		
Where will the bus load for the trip? <u>CHS</u>		
Students will: (check one) <input type="checkbox"/> Ride their regular bus home after the field trip. <input checked="" type="checkbox"/> Arrange their own transportation home after the field trip.		
Class or Grade Description <u>Sr. High Chorus</u>		Person in Charge <u>Grace Call</u>
Other Chaperones going: _____		Estimated Cost Of Trip - Including Subs <u>\$690 (Hotels)</u>
Objective of Trip: <u>Attend PMEA Region Chorus</u>		
Additional Information, if any: <u>Nurse not required</u>		

REGULATIONS

1. Persons in charge will submit a final list of persons riding the bus (including adults) to the Principal before leaving school grounds.
2. Parental permission slips will be obtained by person in charge. These will also be turned in to the Principal before leaving school grounds.
3. Students will observe the riding rules of the school. Buses are supposed to have copies of riding rules posted. Driver distractions from within the bus are to be avoided.
4. No students are to be let off the bus at any location other than the school when returning from the field trip, unless prior arrangements have been approved by the Principal or Business Manager.
5. Any irregularities of the trip (including bus and driver problems) will be reported to the Principal immediately.
6. When students have to make other arrangements to get home, the person in charge and chaperones will stay with the students until all have left the school grounds.



 SIGNATURE OF PERSON IN CHARGE

ROUTING INSTRUCTIONS

Forward completed form to your Principal. If approved, Principal will forward to Business Office. Business Office will return original request to Principal after busing arrangements. Principal will keep the original form in their office and will send a copy of the form to the person in charge.

APPROVALS

Principal:	Approved 	Date <u>1/13/26</u>	
Business Manager:	Approved 	Date <u>1/15/26</u>	

THIS SPACE FOR BUSINESS
OFFICE USE ONLY

ww 1/16/26
 Bd App 2/12/26